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# Private Events

## *Space Rental*

- Private, stylish space ✓
- Fully customizable ✓
- Relaxed, fun alternative ✓
- Perfect for mixed-ages friends ✓
- Stress -free experience from setup to celebration ✓

1869 Wantagh Ave., Wantagh, NY 11793

# workshop

*Private Events*

A simple, flexible way to celebrate

Looking for a simple,  
stylish place to  
gather?

We offer private access  
to Workshop so you  
can host your  
celebration your way.



# workshop

## Your Event, Our Expertise

Planning a celebration should be exciting — not stressful.

We've built our space and team around one simple goal:

**make events effortless & unforgettable.**

With over 15 years of event planning experience, our team bring a wealth of knowledge, creativity and care to every booking.

# WHAT'S INCLUDED

*15 minutes of complimentary setup and breakdown*

## **Furniture & Linens**

Tables | Chairs

Table Linens (*most colors available*)

## **Catering Supplies**

Serving platters & trays | Serving bowls

Chafing dishes & stylish electric warmers

Serving spoons & tongs

Cake server | Dessert platters

Cutting boards & knives | Baskets

Foil & to go food storage containers

Food signage labels

*continued...*

# WHAT'S INCLUDED

## **Bar Station**

Ice cooler

Pitchers

Ice buckets with scoops

Cocktail shaker & bar tools

Bottle opener, wine opener & corkscrew

## **Coffee & Tea Station**

Keurig coffee maker & hot water for tea

Selection of teas & coffee

Creamers | Sugar | Stir sticks

## **Event Essentials**

Paper towels & cloth towels

Trash & recycling bags

Hand sanitizer | Wet wipes

Extra napkins | Table numbers

*continued...*

# WHAT'S INCLUDED

## **Staffing**

On-site event coordinator for your entire event

## **Audio / Visual**

High-speed WiFi

Professional high-quality sound system

Wireless microphone

Large screen TV with presentation capabilities

## **Location**

Located in the heart of downtown Wantagh

Short walk from the Wantagh LIRR station

Minutes from major parkways

Ample parking available in the rear of the building

Easy building access for all guests

Fully handicap accessible

# Investment

## **Our pricing is based on headcount:**

Up to 24 Guests — \$595

Up to 40 Guests — \$695

Up to 60 Guests — \$895

## **This includes 2 hours for your event**

*plus 15 minutes for setup & breakdown*

Additional time can be added for \$150 per hour

Your space will be set & ready before you arrive.

Catering is not included in rental price.

*Ask us about our catering partnership with **CraftU Kitchen**  
for easy, delicious food right next door.*

# WHAT'S NOT INCLUDED

Catering

Service of food and beverage

Plates, napkins, utensils, cups

Vendor planning or management

Decorations

Additional staffing

Crafts or activities

Cleaning beyond normal use

Early access or overtime beyond your booked time

***Need this support? No worries!***

*We've got you covered...*

# workshop

upgraded offering

Custom Celebration with a Planner



# Full Planning & Styling

Upgrade and take your event to the next level.

This white-glove service transforms your rental into a fully designed, expertly managed celebration so you can enjoy every moment.

## **Dedicated Expert Event Planner**

We handle every detail.

We will design and manage your event from start to finish.

## **Full Vendor Coordination**

We book and coordinate every vendor to ensure your party is planned to perfection

We ensure everything arrives, is set up and runs on schedule.

## **Customized Layout & Event Design**

Thoughtful space planning tailored to your celebration.

## **Event Styling & Decor Management**

We will help design and setup of all decorations and extras.

## **Stress-Free, White-Glove Experience**

From consultation through execution, this \$350 *investment* ensures every detail is handled with care so your event feels seamless.

# Space Rental FAQs

## **How many guests can attend?**

Our packages start at 24 guests and have an incremental cost increase there after for additional attendees.

We easily accommodate up to 60 guests comfortably in our space.

## **How long is the event?**

Standard bookings for a space rental are for 2 hours. Additional time may be requested based on availability.

## **Can we bring in our own food, drinks and decoration?**

Yes. However, we highly recommended using our list of preferred vendors to ensure a quality experience.

## **Is the space fully private?**

Yes — all bookings include private use of the space.

## **Where are you located? Is parking available?**

Yes, there is convenient parking in both the front and back entrances of our space.



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# Private Events

*Reach Out!*

Reach out to our team to start  
planning an event your group will  
never forget.

hello@workshopli.com  
(516) 218-4253

[www.workshopli.com](http://www.workshopli.com)

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